



Staff Report—Autumn Baumann, Circulation Services Supervisor

I am very excited to let you all know that I am currently enrolled in the iSchool’s new 8-week long course, Inclusive Library Leadership. I was fortunate enough to be able to take this course through a complimentary registration. When I entered in to be considered for selection, I was fairly certain I would not be selected but I am so happy that I was!

Community Rooms March				
Meeting Room	Number of Meetings	Number of Attendees	Study Rooms	Number of Uses
Sanderson	10	53	Left	64
Bidwell	4	69	Right	47
Teen	7	54	Children’s	25

We increased Library Cards from March 2024-March 2025 by 133%!

Circulation Data				
Year	Items Loaned	Items Borrowed	Total Circ.	Library Cards
2025	2,964	2,839	8,894	98
2024	2,777	2,685	8,479	42

March’s highest traffic day of the week was Monday and the highest traffic time of day was 10-11 a.m.

Trafsys Door Counter	March 24	March 25
Front Door	5,580	6,182
Children's Door	1,617	1,620
Total	7,197	7,802

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Staff Report—Ann Vickman, Youth Services Librarian and Technology Coordinator

The big surprise for the Children's Department in March was the resignation of Circulation Clerk Judy Keppert. Due to health issues, Judy's resignation in early March was effective immediately. I'm happy to share that we've received a few reports that Judy's recovery is going well and also that she is considering applying to be an LTE for the Children's Department once she is cleared by her doctor.

In a related note, I was fortunate to receive multiple applications once the job opening was posted, and I interviewed six candidates for the position. Regan Perry completed all the employment paperwork and cleared the background check in a timely manner, so we were able to have her start in the Children's Department on April 2. She will work several morning shifts while we train her, and starting April 15 we should be able to have Regan start working the closing shifts on her own.

The afternoon of March 26 we had five 2nd Grade classes from John Muir visit the Children's Department. The first group was two classes and the second group was three classes. We issued over 40 new library cards to the students in those classes, and the kids with library cards got to check out one book. The classroom teachers set that parameter. It was coordinated chaos and I believe Angie, Debbie and I had as much fun as the kids did that day.

At the last LT meeting, Debbie asked me to look into getting the computer connected to the Smart Board upgraded to Windows 11. I finally carved out some time last week to work on that and was actually successful. We were unsure if that computer would meet the system requirements for the upgrade, but after I changed one setting in the BIOS, I was able to complete the upgrade.

I look forward to having a conversation with all of you at the April board meeting.

Staff Report—Whitney Parrillo, Adult Services Librarian

Over the past month, I have been actively engaged in community outreach and library programming. In March, I had the opportunity to speak at the local Rotary Club meeting, where I highlighted the wide range of services the library provides, upcoming programs, and the scope of my role. The Rotary Club members were very welcoming and interested in learning more about how the library supports the community.

Additionally, I hosted a Saturday morning program on intellectual freedom and banned books. I was very pleased to have 25 people attend! Everyone was interested and enthusiastic, and asked thoughtful questions that led to meaningful conversations about the importance of access to information.

Looking ahead, we are preparing for our Volunteer Appreciation Party on April 24 in celebration of Volunteer Appreciation Week. This event is our way of recognizing the invaluable contributions of our library volunteers, some of which have given hundreds of hours of their time to the library! We will provide coffee, tea, and pastries, and honor those with the highest cumulative volunteer hours from 2024 with awards. It's always a fun event and a sweet way to give back to those that give so much of their time to us.

I look forward to another busy and productive month at the library!

**The Portage Public Library aspires to be community's social and learning hub,
improving the quality of life for everyone.**