

**City of Portage
Public Library Board
Tuesday, December 10, 2024 12:00 p.m.
Portage Public Library, 253 W. Edgewater Street
Sanderson Room
Agenda**

Members: Karl Kindschi, President; Judy Eulberg, Vice President; Eleanor McLeish, Secretary; Brad Conrad, Treasurer; Dr. David Gregory, Kerry Melby, Kallie Schultz, Cherida VanderSchaff, Klay Vehring

1. Call to Order
2. Roll Call
3. Introduction of Guest(s)
4. Approval of Previous Minutes
5. Financial Reports
 - a. Discussion and possible action of Municipal claims (230)
 - b. Discussion and possible action of Library restricted funds claims (231)
 - c. Discussion and possible action of Memorial funds claims (232)
 - d. YTD expenditures
6. President's Message
 - a. Reminders regarding Planned Giving Committee and ad hoc Library Insurance Review Committee
7. Director's Report
 - a. Review Goals and Objectives for Strategic Plan 2025
 - b. Discussion and possible action on Library Board Meeting Schedule 2025 and March adjustment
8. Staff Reports
 - a. Wrapping up and looking ahead
9. Unfinished Business
 - a. Discussion and possible action on Cost of Living increase of 2.5% for 2025 budget
 - b. Signage progress
10. New Business
 - a. Discussion and possible action on Maintenance Technician
 - b. Discussion and possible action on job description for Maintenance Technician

- c. Discussion and possible action on Cleaning Staff
 - d. Discussion and possible action on Adult Services and Community Outreach Librarian
 - e. Discussion and possible action on Library Assistant—Technical Services
11. Public Comment
 12. Next Meeting Date and Time: January 14, 2025
 13. Adjournment

The meeting location is accessible to persons with disabilities. If you need reasonable accommodations due to a disability, please contact the City Clerk at 608-742-2176 no later than 48 hours prior to the meeting.